

AUDIT COMMITTEE - PROGRAMME OF WORK 2015 / 16

	ANNUAL WORKPLAN	JUNE 15	JULY 15	SEPT 15	DEC 15	MAR 16	JUNE 16	JULY 16	SEPT 16	DEC 16	
<b>A</b>	Audit Committee Agenda Items										
	Training for Members (as necessary)	1	2		3	TBA	TBA	TBA	TBA	TBA	
	Annual Internal Audit Plan 2014/15	x				x	x				
	Annual report of Head of Internal Audit 2013/14										
	Progress Report on Annual Internal Audit Plan 2013/14	x			x	x	x			x	
	Internal Audit report on Children and YP's Service	x		x							
	Internal Audit report on Computer Audit/Corporate Themes/Contracts			x					x		
	Internal Audit report on Health and Adult Services			x					x		
	Internal Audit report on BES				x					x	
	Internal Audit report on Central Services					x					
<b>B</b>	Annual Audit Letter	x					x				
	Annual Audit Plan 2013/14 (NYCC & NYPF)		x					x			
	Annual Report / Letter of the External Auditor			x					x		
	Annual Grant Letter										
	Discussion with External Auditor on 1-to-1 basis										
	Statement of Final Accounts including AGS (NYCC + NYPF)		x	x				x	x		
	Letter of Representation			x					x		
	Chairman's Annual Report			x					x		
	Effectiveness of Audit Committee	x						x			
	Changes in Accounting Policies										
<b>C</b>	Corporate Governance – review of Local Code + AGS	x					x				
	– progress report inc re AGS	x					x				
	Risk Management (inc Corporate R/R) – progress report	x					x				
	Partnership Governance – progress report							x			
	Information Governance – progress report										
	Review of Finance/Contract/Property Procedure Rules										
	Service Continuity Planning	x							x		
	Audit Committee Terms of Reference										
	Counter Fraud										
	Contract Management										
<b>D</b>	Treasury Management – Executive February					x					
	Corporate Procurement Strategy					x					
	VFIM Review										
	Work Programme	x									
	Progress on issues raised by the Committee (inc Treasury Management)	x									
	Agenda planning / briefing meeting	10/06	02/07	09/09	18/11	16/02	10/06	02/07	09/09	18/11	
	Audit Committee Agenda/Reports deadline	15/06	08/07	14/09	23/11	22/02	13/06	01/07	12/09	21/11	
	Audit Committee Meeting Dates	25/06	16/07	24/09	03/12	03/03	23/06	14/07	22/09	01/12	
	<b>E</b>										

**A** = Internal Audit  
**B** = External Audit  
**C** = Statement of Final Accounts / Governance  
**D** = Other  
**E** = Dates

☉ before formal meeting  
 1 Internal Training - Veritau  
 2 KPMG Introduction (future external auditors)  
 3 KPMG - start up meeting